



Don't Starve.
Make Art.

2017 Fellowship for Contemporary Dance Albuquerque, New Mexico

APPLY NOW!

Keshet is accepting applications July 15-Sept 15, 2016 for the 2017 Fellowship for Contemporary Dance. One U.S. based contemporary dance artist or organization will be selected for a three-week residency-based fellowship to create and produce a contemporary dance production at Keshet Center for the Arts in Albuquerque, New Mexico. The 2017 Fellowship Award is \$5,000 with a required match of \$2,000. In addition to the financial award, the Fellow receives up to 125 hours of studio space for rehearsals plus tech and performance time; access to daily company class for themselves and members of their project team; marketing support; and other benefits.

Visit KeshetArts.org/Fellowship for more information

Application opens - July 15, 2016
Application deadline - Sept 15, 2016
Fellowship period - Jan 2-22, 2017

*Keshet's Fellowship for Contemporary Dance is generously supported by the
National Endowment for the Arts*



Founded in 1996, Keshet's mission is to inspire and unite community by fostering unlimited possibilities through dance, mentorship and a creative space for the arts.

4121 Cutler Ave NE, Albuquerque, NM 87110 KeshetArts.org

2017 Fellowship for Contemporary Dance - *Dates and Deadlines:*

Application Opens:	July 15, 2016
Application Deadline:	September 15, 2016, 5:00pm MST
Preliminary Award Notification:	November 1, 2016
\$2,000 Match Deadline:	December 12, 2016
Fellow Team Meeting:	December 14, 2016 (time TBD, can be virtual or in person)
Production Detail Deadline:	December 16, 2016
Fellowship Award Payment #1:	January 2, 2017
Fellowship Program Begins:	January 2, 2017
Fellowship Performance Dates:	January 20-22, 2017
Fellowship Program Concludes:	January 22, 2017
Fellowship Award Payment #2:	January 30-March 1, 2017 (upon receipt of final report)
Final Report Deadline:	February 25, 2017

Keshet Fellowship General Information

WHO: One U.S. based Arts Entrepreneur / Organization

WHAT: A three-week fellowship to create and produce a Contemporary Dance production

WHERE: Albuquerque, New Mexico

WHEN: January 2-22, 2017

HOW MUCH: The 2017 Fellowship Award is \$5,000 (\$2,000 match required)

- Keshet Fellows can be individual artists, unaffiliated with a performing arts organization, or can be representing a performing arts organization.
- Keshet Fellows must be able to match the \$5,000 grant with \$2,000 of additional fundraised cash support by the designated deadline.
- Keshet Fellows must be able to rehearse and present within the 3-week Fellowship timeframe, developing a rehearsal and production schedule and presenting their final production at the Keshet Center for the Arts (proscenium seating, 220-seat theatre).
- Fellows must utilize a minimum of 50% of their \$7,000 cash budget to pay artists (including themselves).
- Fellows will have marketing support from Keshet Center for the Arts, and can choose to implement additional marketing strategies using a portion of the fellowship funds for these marketing efforts.
- Keshet Fellows receive free Keshet Company Class during the 3-week fellowship period for themselves and/or their cast members
- While the applicant (individual or organization) is not required to be a KIIC Member at the time of application submission, Fellows must be a KIIC member by November 15, 2016 in order to proceed. (KIIC membership fee can be included in your project budget).

Eligibility Requirements

- The applicant must be a U.S. based artist, arts organization, or arts initiative.
- The proposed project must be Contemporary Dance. Collaborative projects and/or mixed-genre projects are accepted if Contemporary Dance is a primary partner/collaborator or a primary element within the mixed-genre context.
- The Keshet Fellowship is for the creation of new work only. Remounted productions are not eligible, however further evolution of an existing work is eligible if the goal is to make significant growth and change to the work, using the previously existing work as a springboard for the next phase of creation.
- Fellows must be age 21 or over.

Selection Process:

Applications are reviewed by the [Fellowship Selection Committee](#) comprised of contemporary dance artists and presenters from throughout the United States. Keshet staff and board members do not participate in the application review and scoring process. Final selection recommendations are approved by Keshet Staff.

What does the Fellowship provide to the Fellow:

- \$5,000 to be used to support the creation of a new dance production and to support paid artists
 - 50% of this award is dispersed to the Fellow prior to the start of the Fellowship period
 - 50% of this award is dispersed to the Fellow at the end of the Fellowship period upon receipt of project Final Report from Fellow
- Up to 125 hours of studio rehearsal time within the following hours
 - Sundays 8:30am-6:30pm; M-F 8:30am-3:30pm
 - Additional hours can be booked (subject to availability) at the discounted KIIC Member rate
- Up to 20 hours of theater technical rehearsal time
 - Week 3 of Fellowship: M-Th between 10:30am-9:30pm; four, 5-hour blocks
- Up to \$1,000 approved travel and housing expenses, if applicable, reimbursed with receipts (*this is in addition to/separate from the \$5,000 general award; if fellow is not local*)
- One Technical Manager throughout technical rehearsals and performances
- Access to Keshet's Costume Shop (Use of approved costumes with refundable deposit)
- Access to Keshet Company Class for Fellow and Cast Members during 3 weeks of Fellowship
- Access to Keshet Community Classes for Fellow and Cast Members during 3 weeks of Fellowship
- Keshet Box Office management & Front of House staff
- 75% of gross ticket sale revenues (dispersed to Fellow upon receipt of project Final Report)
- Access to 12-months of Arts Business Resource classes/workshops (included with your KIIC Membership)
- Marketing support in the form of: Press releases / Calendar releases – review and submission; Promotion in Keshet's eNewsletter, Keshet website, social media

What are the responsibilities of the Fellow:

- Matching the Fellowship award of \$5,000 with an additional \$2,000 by designated deadline
- Creating rehearsal and production schedule with the Keshet Fellow Team
- Submitting your Production Detail Information to Keshet by the established deadline (Rehearsal and Performance Schedule; Specific Technical Needs; Marketing Information)
- Compensating your artists (and yourself), using a minimum of 50% of your budget for artists' fees
- Booking and compensating artists, designers, technicians, crew, board operators, etc
- Theatre rental payment for technical rehearsals and performances (maximum cap payment of \$500)
- Any additional desired marketing of your event
- Travel and housing coordination, if applicable
- Travel and housing expenses beyond approved reimbursements, if applicable
- Submitting a final report within 30 days of the completion of your event
- Must be a KIIC member by November 15, 2016.
- Applicable insurance for project rehearsal and production period (KIIC membership & Fractal Atlas can help with this)
- *Note: All items listed above with a related expense can be included in your Fellowship project budget*

Keshet Fellowship Application Process:

IMPORTANT - PLEASE NOTE:

Late, incomplete and/or incorrectly submitted applications will not be reviewed.

Please scan all documents into **ONE pdf, with clear titles on each page/section** and send SINGLE pdf with the following information via email to Fellowship@KeshetArts.org prior to September 15, 2016, 5:00pm MST:

1. Cover Page with Work Sample Link (1 page, *directions for content below*)
2. Project Narrative (no more than 3 pages, *directions for content below*)
3. Budget (1 page, *directions for content below*)
4. If applicant is an individual artist:
 - a. Lead Artist/Applicant Resume (no more than 2 pages)
5. If applicant is a business/organization:
 - a. Brief history of the organization (no more than 1 page)
 - b. Resume of Fellowship project leader (no more than 2 pages)

NOTE: the single pdf document you submit should be titled in this format: applicant name_keshet2017fellowship

COVER PAGE (no more than 1 page)

- **Contact Information**
 - Fellowship Applicant / Contact Name
 - If affiliated with/representing an arts organization
 - Legal name of organization
 - Contact's (above) relationship and/or position with the organization
 - Length of time affiliated with the organization
 - Names of other members / leadership within the organization
 - Mailing Address; Phone number; Email
 - Website, if applicable
 - Working title of proposed project
 - If your project incorporates contemporary dance within additional genres, list these additional genres (i.e. film, theatre, music, poetry, visual art, etc)
- **KIIC Membership Status**
 - Are you currently a KIIC member? Why or why not?
 - What are the elements of KIIC membership that are/would be the most beneficial for you?
 - Briefly state your entrepreneurial goals as an artist/arts organization.
- **Work Sample Information and Link**
 - NARRATIVE: Please briefly describe the work sample and how it relates to the proposed project.
 - LINK: Format - Vimeo or Youtube link (if password protected, please include password)
 - LINK CONTENT: no more than 5 minutes of examples of your work best related to your proposed project

PROJECT NARRATIVE (no more than 3 pages)

THE PROJECT:

- Brief description of the project
- If the project is a new work, why it is important for you to create this project at this time. If it is the evolution of an existing work, how will it evolve? Why is it important for it to evolve?
- What is your vision for the production's technical aspects (costumes, props, sets, lighting, sound, other)?

THE AUDIENCE:

- Why is it important for the community to see this project at this time?
- Is there an opportunity to engage new audiences in this endeavor, beyond a traditional contemporary dance audience? If so, please describe.

THE ARTISTS:

- Approximately how many artists to you intend to employ (including yourself)?
- How will you recruit/select the artists involved?
- How will you determine the amount that each artist is paid?

THE LOGISTICS:

- What is your vision of this project's schedule? Break this down by research and development; artist selection; rehearsals and development; tech and performances.
- How you will approach developing the rehearsal and production process including coordination of rehearsal and tech time with your artistic and production team.

THE FELLOWSHIP:

- Why do you feel you are a good fit for the Keshet Fellowship at this time? Address both your artistic preparedness as well as your organizational ability to manage this project from start to finish.
- What do you hope to gain from the fellowship process? What happens next when the fellowship is over? For you, your artists, your audience, future arts endeavors?

THE FUNDRAISING/REVENUE GENERATION:

- If awarded the fellowship, how do plan to fulfill the \$2,000 required cash match within the time frame allotted for this fundraising / revenue generating endeavor.

PROJECT BUDGET (no more than 1 page, using the [Applicant Template](#) in excel)

Budget Information and Requirements

- \$5,000 fellowship award must be matched by \$2,000, creating a minimum \$7,000 cash budget
- A minimum of 50% of this total budget must be used to pay artists (the fellow is included in the definition of "paying artists" meaning, pay yourself with this money!). Designers and production technicians are considered a part of this artistic staff/contractor category.
- Up to \$500 of this budget supports your technical manager and theatre space rental for your final week of technical rehearsals, performances, box office management and front of house support.
- The remaining budget expenses can be used for additional/increased artist fees, costumes, props/sets, marketing, royalties, or other expenses your project might incur.
- If you are planning to utilize the travel/housing reimbursement (max \$1,000) you should account for this on both the revenue AND expense side of the budget.
- Additional cash and/or inkind contributions can certainly be added to the project budget if raised by the Fellow. Please include all projected additional revenues (cash and/or inkind) you anticipate securing for this project, and from where you anticipate these revenues will be generated.
- List all projected budget revenues and expenses in detailed line items (i.e. EXPENSES: lead artist - director/ choreographer/ composer, dancers, actors, musicians, technicians, stage manager, marketing, space rental, costumes, props, sets, insurance, copyright fees, etc).
- Other expenses/revenues not include in project budget:
 - Ticket Sales: Revenue from ticket sales will be split between Fellow and Keshet Center for the Arts 75/25 of gross sales. The 75% of gross ticket sale revenue that is earned by the Keshet Fellow can be utilized outside the scope of the project budget (meaning, no restrictions are related to the use of these funds)
 - Merchandise Sales:
 - Food and Drink will be sold by Keshet, with Keshet retaining 100% of the revenue
 - Fellow specific merchandise: sold by Fellow; 100% of gross sales retained by the Fellow; If Fellow utilizes Keshet credit card terminals, applicable fees will apply.