KP3 Information Checklist 2019 – 2020

KP3 Classes begin on Monday, August 12, 2019. Registration fees and first payments are due on the first day of class. Students will not be allowed to participate in classes until all required documents and payments are made. The following forms may be downloaded at KeshetArts.org.

Information Documents: Please be sure to have a copy of each one of the following documents.

- KP3 Handbook 2019 – 2020
- KP3 Bottom Line 2019 – 2020
- KP3 Year Long Calendar 2019 – 2020
- KP3 Class Requirement Breakdown and Class Schedule by Level 2019 – 2020

All KP3 Students need to fill out and submit the following:

Auditions Forms – Required for All
- Register for your KP3 Audition ONLINE - Due Wednesday, July 31

Families applying for a Scholarship need to fill out and submit the following:
- KP3 Scholarship Application – Due Monday, August 5 by 8:30 pm

KP3 Students and Parents should attend the following events and complete the following contracts:

- Saturday, August 5 – KP3 Placement Audition – Required
  - 4:30 pm – 6:30 pm: Ages 8-13 (Pre-Registration with Parents 4:30 pm – 5 pm)
  - 6:30 pm – 8:30 pm: Ages 14-18 (Pre-Registration with Parents 6:30 pm – 7 pm)
  - Or scheduled in advance with Sarah (sarah@keshetarts.org)

- Saturday, August 10
  - 12 pm – 1:30 pm: KP3 Welcome (Back) Meeting – Required for all New and Returning KP3 Students and their parents
    - NOTE: KP3 students are NOT required to attend additional Alice Info Meetings or Alice Auditions
    - KP3 Class Registration Form, Family Agreement, and Financial Agreement Due
    - Authorization to Administer Medication Form Due
    - Scholarship Families must sign-up for a time to meet with the Community Resource Manager to complete the KP3 Volunteer Schedule and Agreement 2019 – 2020

Productions

- KP3 Levels 1, 2A, and 2B: In Fall 2019, KP3 Levels 1, 2A, and 2B may choose to perform in either Alice or the Keshet Winter Concert Series. In Spring 2020, students must perform in the KP3 Spring Concert and in the Keshet Spring Concert Series.
- KP3 Levels 3 and Above: In Fall 2019, KP3 Levels 3 and above are required to perform in Alice and may choose to perform in the Keshet Winter Concert Series. In Spring 2020, students must perform in the KP3 Spring Concert and in the Keshet Spring Concert Series.
- Alice
  - October 25 – November 13: Alice Rehearsals
  - November 15 – 24: Alice performances – 2 days of school matinees (11/19 and 11/21); 8 public shows, including 2 Sensory Friendly shows
- Keshet Winter Concert Series
  - December 7: Kiwis Tech Rehearsal and Performance
  - December 11-12: Keshet Winter Concert Tech and Dress Rehearsals
  - December 13-15: Keshet Winter Concert performances (Friday eve, Sat eve, Sun mat)
### JULY, AUGUST, SEPTEMBER 2019

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KP3 HANDBOOK
2019 – 2020
Revised 6/28/2019

Shira Greenberg
Founder and Artistic Director
Shira@KeshetArts.org

Sarah Gonzales
Pre-Professional Education Director
KP3 Director
Sarah@KeshetArts.org

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Ana Lopes Arechiga
Community Education Director
All things administrative within KP3 – payments, attendance, scholarships, etc.
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Marissa Reynolds
Community Resource Manager
All things volunteering relating to KP3
marissa@keshetarts.org
**About the Keshet Pre-Professional Program**

Keshet’s Pre-Professional Program (KP3) is a comprehensive dance training program. Participation in this program requires a serious commitment from both the student and their family. KP3 combines rigorous training in modern, ballet, hip hop, jazz, pointe, improvisation, and a variety of other techniques to create a well-rounded and versatile dancer. KP3 students work with experienced teachers and guest artists from around the world, exposing them to varied teaching and choreographic styles. The program cultivates serious-minded individuals, equipping them with the technique, strength, consistency, refinement, artistry, knowledge, and professionalism that will be necessary to pursue a professional career.

**Application**

The KP3 school year runs August through May. Students and their families register for the full school year and should be prepared to commit for an entire school year. Students may not join mid-session without prior approval from Keshet’s Artistic Director and the KP3 Director.

- **July:** KP3 Audition Forms and Scholarship Application for the upcoming school year are made available.
- **August:** Placement Auditions for new and returning students are held to determine each student’s appropriate level by KP3 Faculty and Keshet’s Artistic Director. Scholarship applications are due.
- **August:** Students are given their placements.
- **The First Day of Class:** KP3 registration fees and first payments are due BEFORE the student’s first KP3 class begins. Students without any of the required materials will not be allowed to participate in class.

**Class Attendance**

KP3 students are expected to attend and participate in ALL of their weekly registered classes as well as ALL assigned rehearsals, meetings, and performances. In the fall, KP3 Level 1 and 2 students may either choose to participate in *Alice* and/or the Keshet Winter Concert. KP3 Levels 3 and up are required to participate in *Alice* and may choose to participate in the Keshet Winter Concert. In the spring, all KP3 students are required to participate in the Keshet Spring Concert Series, and the KP3 Spring Concert. KP3 students are required to fulfill minimum class requirements in all disciplines for their appropriate level. Students will register for classes and determine make-up options at the beginning of the semester. KP3 tuition includes access to unlimited Keshet community classes of an appropriate level. If a student must miss a class, they may take any KP3 classes at their level or any level below. Keshet Community Classes may be used as make-up options only if BOTH the students’ age AND level placement align with the class. Students are encouraged to take extra classes to keep their training on track.

The goal of the KP3 attendance system is to help pre-professional students to attend their classes on a consistent, weekly basis. In this way, students will work consistently with their teachers to achieve greater progress. Every week, Keshet staff will track if each KP3 student is taking the correct number of classes for which they registered in each discipline (ballet, contemporary, etc.). When a KP3 student meets their class requirements, they will earn a star on the KP3 Attendance Chart.

If a KP3 student does not meet their requirements for the week, they will have one (1) week to make-up the classes missed to recuperate the previous week’s star. Make-ups should correspond with the discipline of class missed. That means that if a student misses 2 ballet classes, they must make them up with 2 ballet classes in order to recuperate a star. When making-up a class, it is the student’s responsibility to make sure that the teacher has written their name on the KP3 attendance sheet. Please politely ask your teacher to see
the attendance sheet to make sure your name is written down. This is for every make-up class taken. It is preferred that KP3 students make-up classes with KP3 classes, if at all possible.

If a KP3 student does not make-up their classes, they will not have earned a star for that week.

KP3 Attendance is broken into three (3) separate segments:

- **Segment 1:** In order to perform in *Alice*, students must complete their attendance requirements (at least 9 out of 12 weeks) from August through October.
- **Segment 2:** In order to perform in the *Keshet Winter Concert*, students must complete their attendance requirements (at least 12 out of 16 weeks) from August through December.
- **Segment 3:** In order to perform in the *KP3 Spring Concert* and *Keshet Spring Concert Series*, students must complete their attendance requirements (at least 15 out of 20 weeks) from November through May.

It is highly recommended that all KP3 students take extra classes to help complement training. KP3 students who take five (5) or more classes of any discipline above their requirements in one week will earn an additional star (2 stars in that week). *Extra stars are not equivalent to weekly stars and cannot be used to fill in missed weeks.* At the end of the school year, the KP3 student with the most stars will win a prize.

KP3 students may still earn a weekly star if classes that they miss in a week are excused. When classes are excused, they do not need to be made up. Reasons that students may be excused from KP3 classes include:

- Religious holidays
- Severe illnesses or injuries (requires doctor’s note)
  - 1 - 2 days of Illness: Absences DO need to be made up
  - 3+ days of Illness: Absences will be excused
  - If a student comes to Keshet and is sent home by a KP3 Faculty member, their absence(s) will be excused
- Family emergencies
- Prior family, school, or Keshet production commitments (i.e. Choreographer’s Showcase)
- Attending a live dance performance that conflicts with regularly scheduled classes
- Extenuating circumstances

In order for an absence to be excused, it should be communicated in writing to the KP3 director, preferably in advance of the absence.

Students who are injured or otherwise unable to take their classes must submit a doctor’s note to the KP3 director. Students who must sit out of classes should plan on attending half of their classes each week to actively observe and take notes in order to earn a star. If 10 classes are required, the student must take notes for 5 classes. For odd number requirements, round up.

If you find throughout the semester that you are not able to consistently attend your class(es), set up a time to meet with the KP3 Director to find a solution. Please use a KP3 Attendance Correction Form if any errors have been made and return to the Front Desk.
**Rehearsal and Performance Attendance**
All KP3 students must be at or below the maximum amount of class absences by tech week in order to perform in *Alice*, the *Keshet Winter Concert Series*, the *KP3 Spring Concert*, and the *Keshet Spring Concert Series*. If a student misses the final scheduled rehearsal for any production, they will be removed from the production. The week prior to productions is considered tech week. No absences will be permitted unless prior approval has been given by Keshet’s Artistic Director or the KP3 Director.

If a student does not fulfill minimum class requirements before that semester’s production, they will be put on automatic probation and may be removed from a performing role in an upcoming production. If the student is removed from a performing role, he or she will be expected to continue to participate in the production in a non-dancing capacity. Excessive absences are grounds for removal from the Pre-Professional Program.

**Timeliness**
It is essential that KP3 students come to class on time. Late arrival does not allow a student sufficient time to warm-up, may cause injuries, and disrupts class concentration. “On-time” to class means that the KP3 student is in the studio space prior to the start of class, preparing physically and mentally for class. Each student is expected to warm-up and focus before class begins. Simply being in the building does not mean that the student will be counted as on-time and present. KP3 classes will start on-time. KP3 students may not take class if they arrive after the class has already begun. Class time in very limited, and tardiness is unsafe and disrespectful. Both the student and the parent are responsible for making sure that the student arrives on-time for class. The parent is also expected to pick up the student in a timely manner after class. If a parent picks up his or her student more than 15 minutes after the student’s final class of the day, a $5 late fee may be assessed. For every hour that passes after the first 15 minutes, another late fee will be assessed.

**Illness and Injury**
KP3 students who are sick and cannot participate in class should stay home and recover. Please call in all absences to your registered classes to Keshet (505-224-9808) or email the KP3 Director. If an injury requires you to sit out of class, a doctor’s note must be given to a member of KP3 Faculty before the class. While injured, you are expected to attend and observe your scheduled classes and rehearsals. Dancers observing a class should remain quiet and attentive at all times. A report detailing class notes must be shown to the KP3 Instructor after each class in which a dancer sits out for a dancer to receive credit for having attended class.

**Dress Code**
The purpose of Dress Code is to prepare KP3 students to train in a safe and pre-professional manner. In all technique classes, KP3 dancers are expected to be attired appropriately. No bootie shorts, low riders, gaucho pants, crop tops or bare midriffs are allowed. Students not adhering to the dress code will not be allowed to take class. All students must be fully dressed in more than leotard and tights when entering or exiting the building. Dancewear is not appropriate attire for the street and students must wear street clothing over their leotards and tights. Each KP3 Faculty member may specify specific dress code preferences. KP3 students are required to be in Dress Code for all KP3 classes as well as Keshet Community Classes. Please label your shoes and other personal items with your name.
### Ballet

Please wear:
- Solid color leotard with pink tights OR black tights with a tight-fitting white shirt, tank top, or leotard
- Ballet slippers with elastic or pointe shoes with elastics and ribbon are required; elastics must be hidden inside of shoes
- Ballet skirt may be worn
- All hair must be secured out of the face in a neat bun
- Appropriate undergarments (sports bras, dance belt/supporter)

### Contemporary and Jazz

Please wear:
- Solid color leotard with pink or black tights OR black tights with a tight-fitting white shirt, tank top, or leotard; Black leggings or tight dance pants may be worn
- Contemporary: Bare feet are required, unless specified by instructor
- Jazz: Jazz shoes are required
- All hair must be secured out of the face
- Appropriate undergarments (sports bras, dance belt/supporter)

### Hip Hop

Rehearsal dance clothing is acceptable, but no street clothes. Pants and sneakers are preferred.

### Rehearsal

No street clothes. Form fitting dance clothes, t-shirts, warm-ups, leotards, leggings, and bare feet are acceptable, but may be asked to be removed in the course of the rehearsal. Appropriate rehearsal clothing should correspond with the style of piece being rehearsed.

### Performance

All tattoos must be covered for all KP3 performances. Glasses may be worn only if the choreographer allows it as part of the costume. No nail polish should be worn during performances. If a dancer dramatically changes their hair immediately before the performance without informing their choreographers and the KP3 Director, the dancer may be removed from the production. Men must wear dance belts. Undergarments, including bras, must be skin-colored and neatly concealed. Dance belts and undergarments must be washed daily. These are standards in the field of professional dance.

### Jewelry

No loose jewelry should be worn during classes, rehearsals, or performances. For performances, small piercings may be pancaked. However, if they are still visibly distracting to the audience or pose a risk of costume damage or injury to the dancer or others, choreographers may ask dancers to remove them.

### Warm-Up Clothes

Instructor permission required. Any warm-up clothing must be form-fitting.

### Recommended, Not Required

Undergarments matching the dancers’ skin color; Medium-strength Theraband; foam roller

Any questions about proper attire may be discussed with instructors or the KP3 director. Preparation and presentation of your physical instrument are the dancer’s responsibility and part of your training. If you have questions and or alterations needed related to gender identity, please contact the KP3 Director so that an appropriate alternative may be identified. When representing Keshet at special events such as galas, fundraisers, performances, etc., students should dress appropriately for the situation. Please ask the KP3 Director if you are unsure if your dress will be appropriate for the event in question.
Pre-Professional Education Board
KP3 students and families must keep a watchful eye on the Pre-Professional Education Board (located in the hallway) and the Keshet Production Participation Board (located next to the Front Desk). Announcements will constantly be posted regarding KP3 attendance, Keshet Productions, KP3 schedule changes, new opportunities, and required events.

Belongings and Dressing Rooms
Always keep all of your belongings with you. Please keep your belongings neat, in your dance bag and out of the middle of the Keshet hallway. KP3 students may bring a lock from home to use at a locker next to Studio 3, if they would like to leave items at Keshet. Locks must be removed by the end of the KP3 school year. Please do not leave dirty clothes, food, or any other items with an odor inside of your locker.

KP3 students are at Keshet to dance. Cell phone use is not allowed in Keshet studios or rehearsals. Use of these devices should also be minimized between classes in order for students to maintain their focus and attention on their training. If participating in Alice, KP3 students will need to adhere to the cell phone rules of that production.

Keshet Center for the Arts Dressing Rooms may be used during performance times only, not during regular class sessions. When using the east-side Keshet Center for the Arts Dressing Rooms, it is your responsibility to keep the dressing rooms and backstage spaces clean. Keshet Center for the Arts is not only our home but should be a clean community space. Changing stalls are available on the west-side of the building.

Please be respectful of other people and their belongings at all times.

Leaving the Keshet Building
Before a KP3 student of any age leaves the Keshet Center for the Arts, they should sign out. Students receive permission to leave independently by their parent or guardian electronically at the time of KP3 registration. Students under the age of 13 are not permitted to leave Keshet without being accompanied by a designated adult. Students between the ages of 13-18 who wish to leave the building on their own must have prior guardian permission and sign out before leaving. Students who have signed in for a rehearsal or performance may not leave the Keshet premises before the conclusion of the rehearsal or the performance.

Medication Needs Information:
KP3 students often spend many long hours at Keshet and we understand that some dancers may require medication during these times. In order to ensure proper administration of medication to dancers under the age of 18 while at Keshet, an Authorization to Administer Medication Form must be completed and returned to either the KP3 Director or Front Desk. Keshet will not distribute any medications (over the counter or prescription) without written permission from parents or guardians. KP3 students are encouraged to pack their own first-aid kit, complete with band aids and any medications they may need to keep in their dance bags.

Conferences
Parent/Student/Teacher conferences will be offered Mid-Year and at the End of the Year with the KP3 Director and other KP3 Faculty members. Conferences help the Faculty offer constructive advice about students’ progress, strengths, and weaknesses to dancers and parents in a positive manner.
also allow students and parents to address any concerns they might have about the KP3 program. Talking to students and parents helps the Keshet staff identify each student's individual goals and come up with a plan of action to help students grow as dancers and achieve their goals. Conferences are optional but highly recommended. If a student chooses not to participate in a conference, student should ask the KP3 Director for their Evaluations. At any time during the year, parents, students and/or instructors may request an additional conference with the KP3 Director.

**KP3 Levels and Evaluations**

Students will be placed in appropriate levels for each discipline at the beginning of the school year. Students are NOT automatically moved into the next level at the end of the year. Appropriate timing for a student to move from one level to the next will be determined by ongoing evaluation of each student by the instructors and KP3 Director. Progression from one level to the next is based on, but not limited to, a variety of criteria both objective and subjective. Students are evaluated for level placement and advancement in two general categories:

**Physical Development (Body)**
- Development and grasp of technique
- Muscle development and strength
- Physical stamina
- Overall fitness and flexibility
- Abdominal/core strength

**Focus/Dedication (Mind and Heart)**
- Attention span in class and rehearsal setting
- Attitude in and out of class and rehearsal setting
- Level of receptiveness to direction and correction by instructors
- Attendance history
- Consistency in dance training (based on KP3 attendance and activity outside of KP3 session)

**Level Descriptions**

**Applicable to all levels:**
- Students take 6-14 technique classes per week
- In the fall, students participate in *Alice* as dancers and/or rehearsal assistants
- In the spring, students participate in the *KP3 Spring Concert* and the *Keshet Spring Concert Series* as dancers, rehearsal assistants, and/or choreographers
- The spring session also includes a KP3 rehearsals in preparation for the *KP3 Spring Concert*
- The fall and spring include a weekly workshop class covering a variety of topics, including: choreography, improvisation, dance history, French terminology, music for dancers, audition techniques, kinesiology and body awareness, nutrition and educational advisement, and other important topics

**Levels I and II:** Students will demonstrate the ability to:
- Develop and maintain focus and attention span during class and rehearsals
- Develop receptive and respectful attitude in a professional class setting
- Understand mentorship role in rehearsal and class setting
Build a solid technical foundation of basic dance concepts and body awareness
Develop an understanding of abdominal/core muscles
Begin to develop precise footwork
Develop independent thinking and problem solving
Developing stage presence and performance quality of dance technique

**Levels III and IV:** Students will demonstrate the ability to:
- Expand application of all goals and techniques listed under Level I
- Begin to mentor younger students
- Collaborate with other students to create original choreography
- Build and understand how to maintain core/abdominal strength
- Expand knowledge of the body
- Increase overall fitness, total body strength and flexibility
- Increase precision in footwork

**Level V:** Students will demonstrate the ability to:
- Expand application of all goals and techniques listed under previous levels
- Increase professionalism and take on mentorship roles in rehearsal and class settings
- Create original choreography
- Maintain core/abdominal strength
- Increase total body strength, overall fitness and flexibility
- Understand rhythm and tempo and how it relates to the timing of music
- Utilize knowledge of the body towards dance technique
- Independently practice technique and choreography
- Explore dynamic performance qualities within class, rehearsal and performance

**Level VI:** Students will demonstrate the ability to:
- Expand application of all goals and techniques listed under previous levels
- Increase and maintain a professional disposition and take on mentorship roles in rehearsal and class settings
- Sustain strong and accurate dance technique in class, rehearsal and performance
- Prepare and build strength for Pointe work or sustained total body strength for partnering
- Maintain core/abdominal strength
- Increase total body strength, overall fitness and flexibility
- Identify rhythm and tempo and how it connects to the timing of music
- Independently practice technique and choreography
- Implement dynamic performance qualities in class, rehearsal and performance

**Other KP3 Opportunities**
KP3 affords unique opportunities for students in the program. Some workshops will be mandatory, others will be optional. These opportunities will continue and supplement the training our instructors provide.

**Assignments**
Throughout the school year, KP3 students may be given written assignments related to their development as a dancer. Failure to complete a KP3 assignment will be equivalent to one “ballet” absence.
**Choreography**
KP3 students are encouraged to explore the development of their own choreography. If students would like the opportunity to present their original works, there are various production opportunities throughout the year. Watch the Call Boards in Keshet’s lobby and read submission forms carefully for requirements and deadlines.

**Guest Artists**
Throughout the year, Keshet hosts Guest Artists in residency in various capacities, representing various roles within the field of dance. During their tenure at Keshet, Guest Artists may teach KP3 classes and workshops, which are invaluable opportunities for KP3 students to learn from professionals in the field. The views, thoughts, and opinions expressed by these Guest Artists belong solely to these individuals and do not necessarily reflect the views of Keshet or the KP3 program.

**Warm-Ups**
For the purpose of safety, **ALL** KP3 dancers are required to participate in warm-up sessions before **ALL** performances. Warm-ups may be excused if approved by the KP3 Director, Community Education Director, or Artistic Director **before** the scheduled warm-up time.

**Working with Keshet Dance Company**
Students in Upper Levels may be asked at the discretion of the Artistic Director to work with the Keshet Dance Company for activities such as classes, rehearsals, productions, touring, etc., outside of regular class curriculum. This is a unique opportunity to be involved on a professional level with Company members. Not all students will participate in these activities.

**Studio Space**
KP3 students may request to use studio space at the Keshet Center for the Arts from the KP3 Director. Such a request will only be approved if studio space is available. Students are responsible for the proper use of the space and any equipment in the space. If students use studio space without reserving it in advance or use the space in an irresponsible manner, they may lose the privilege of using space.

If a KP3 student would like to request use of a studio, they need to think and plan ahead. Reserving a studio with a **minimum** of 24-hours of advanced notice is greatly appreciated. Studio space can be very difficult to come by, especially during the Makers Space Experience. Please keep these cohort dates in mind, listed on the KP3 Year-Long Calendar, and work on planning ahead.

**Technical Theater**
KP3 students have a unique opportunity to learn a variety of technical aspects of theater/performance and apply that knowledge during Keshet productions. Interested students should speak with the KP3 Director to set up a mentorship project with Keshet’s Technical Staff and partners. Students who participate are able to study and apply topics such as Lighting Design and Operation, Sound Design and Operation, Stage Management, and more.
Summer Training
KP3 students intending to continue their studies in KP3 are expected to pursue consistent, quality training during the summer months. Classes are available at Keshet as well as a variety of high-quality summer training programs around the country. It is critical that summer training is not neglected. Students who choose not to pursue appropriate summer training should know that their level placement the following fall will be affected. Students who wish to participate as an assistant with Keshet Summer Dance Camps or Community Classes should contact the KP3 Director or the Community Resource Manager.

Lost and Found
Lost and Found items brought to the Front Office will be held for a reasonable amount of time. Students are asked to mark all belongings with their names in permanent ink. Valuables and large sums of money should not be brought to Keshet. Keshet assumes no responsibility for loss or theft of dance clothing, pointe shoes, books, electronics, or other personal items that are left unattended at Keshet Center for the Arts building (including the lobby, studios, and dressing rooms).

Financial Information
KP3 Tuition fees vary per student, based on Level Placement. Please refer to the “KP3: The Bottom Line” document for detailed tuition information. Payment options for the KP3 program are included in the KP3 Financial Agreement, distributed to KP3 students and families following KP3 Placement Auditions. KP3 Registration Fees are $55 per year, due to Keshet on or before the first day of KP3 classes. KP3 registration fees and first payments are due BEFORE the student’s first KP3 class begins. Students without any of the required materials will not be allowed to participate in class.

Keshet offers a limited number of partial scholarships to eligible families who have children or dependents participating in Keshet’s Pre-Professional Program (KP3). This is a need-based scholarship, which means that eligibility is based on annual household income and other financial factors that would prohibit access to the program. Therefore, factors such as artistic talent or other merit-based criteria are not taken into consideration for eligibility for this scholarship. This scholarship is non-transferable, and the scholarship award may only be applied towards payments to the KP3 Program in the program year for which it was awarded. By accepting a KP3 scholarship, either a student must complete a work-study trade themselves in return for Keshet scholarship support and/or someone else must complete trade on their behalf. The KP3 Registration Fee ($55) is not included in the scholarship deduction.

Expected Behavior and Disciplinary Actions
Students in KP3 are expected to lead by example as positive mentors and role models for others at Keshet. Respect and kindness are expected both in and out of the class and rehearsal setting. Abusive, profane, or disrespectful language is not acceptable at any time. Inappropriate behavior which is disrespectful and distracting from the purpose and goals of KP3 is not tolerated. If a student’s behavior becomes inappropriate, they will be asked to leave the class rather than participate. If this behavior persists, the student will be put on KP3 probation and potentially removed from the program.

KP3 students are representatives of KP3 and Keshet both inside the studio and out. As such, any student whose actions tarnish the reputation of KP3 and Keshet, jeopardizes the safety, order, and discipline, or
social cohesion of the community, regardless of where or when those actions occur, including on social
media websites, may be subject to disciplinary actions.

Respect for the law as well as a genuine concern for the physical, psychological, and emotional well-being
of all its students motivates Keshet policies in this crucial area. Major school infractions typically require
thoughtful consideration of all issues; therefore, decisions regarding infractions may not be immediate.

If a KP3 student uses, possesses, or is under the influence of controlled substances, unauthorized
prescription drugs, abuse of prescriptions drugs, illegal drugs, or alcohol, or possesses drug/alcohol
 paraphernalia at Keshet, in locations within sight of Keshet, during on or off-campus Keshet-sponsored
activities or programs, or while representing Keshet in any capacity, the student may be suspended from
the KP3 program.

Parental support in KP3 is essential. Keshet does our best to have parents for any talks in regards to
conduct with students under 13 years old.

It is important to address actions that will be taken in the event that a student is not adhering to the
expectations of KP3. These expectations, outlined above, range from behavior to attendance to dress
code. If a student consistently demonstrates low results or falls behind in any of the expectation areas at
any time, the following disciplinary actions will occur in this order:

1. Two verbal warnings will be given by a teacher and/or Keshet staff member
2. A written warning will be emailed, to be acknowledged by the parent within one week.
3. A personal conference will be called with the parent(s), teachers and student(s).
4. The student will be put on temporary probation, which may consist of removal from a performing
   role in an upcoming production, and a zero-tolerance policy for absences and/or inappropriate
   behavior.
5. The student will be removed from the program.

**Depending on the severity of the situation, Keshet Dance reserves the right to remove a
student from the program without completing steps 1-4.**

**Removal from KP3**

If a student is asked to leave KP3 for any reason, they are still responsible for FULL payment for KP3 as
previously described. If a student is removed from the program and enrolls in community classes, KP3
tuition fees CANNOT be applied to community classes. If a student leaves KP3 for financial or
programmatic reasons, KP3 tuition fees may be applied to community classes during the same session.
This will be determined on a case-by-case basis by the KP3 Director.

**Bullying Will Not Be Tolerated**

Bullying is the use of force or coercion to abuse or to intimidate others. The behavior can be habitual and
involve an imbalance of social or physical power. It can include verbal harassment or threat, physical
assault or coercion and may be directed repeatedly towards particular victims, perhaps on grounds of
class, race, religion, gender, sexuality, appearance, behavior, or ability.
**Verbal bullying includes**: Teasing, Name-calling, Inappropriate sexual comments, Taunting, Threatening to cause harm

**Social bullying includes**: Leaving someone out on purpose, Telling Other Children not to be Friends with Someone, Spreading Rumors about Someone, Embarrassing someone in public

**Physical bullying includes**: Hitting/Kicking/Pinching, Spitting, Tripping/Pushing, Taking or Breaking Someone’s Things, Making Mean or Rude Hand Gestures, None of the Above or other Similar Behaviors will be Tolerated.

**Leaving the Pre-Professional Training Program**

**Programmatic**
If a student chooses to leave the KP3 program at any time, they should notify their instructors and KP3 Director in advance. An exit conference is recommended. Registration only occurs in August, and students are welcome to reapply to the program at that time. Students may not return mid-year.

**Financial**
If a student chooses to leave the program:

- **Before the first day of classes**, 100% of any tuition paid is fully refundable (not including the $55 registration fee)
- **Within the first four weeks of classes**, 60% of the tuition is fully refundable (not including the $55 registration fee). If a family is paying a quarterly or monthly payment, **40% of the full tuition will still be owed to Keshet.**
- **After the first four weeks of classes**, no refunds are available and quarterly or monthly payments are still due to Keshet.

 KP3 tuition fees owed to Keshet from students who choose to leave the Keshet’s Pre-Professional Program are not applicable towards other Keshet programming. If a KP3 student chooses to leave the program after being awarded and accepting a Keshet scholarship, their remaining scholarship hours will be converted back to dollar amount ($10 per hour multiplied by remaining scholarship hours) to be paid by the family at the time of leaving the program.

**Withdrawal Due to Injury or Illness**
Many injuries sustained in the context of pre-professional training are minor and can be managed with appropriate care. In the case of a significant, prolonged injury or illness, students may apply for withdrawal from the KP3 program with an exception to the registration commitment policy. Exceptions are only considered in the case of significant injury or illness that prevents a student from dancing for an extended part of the year. A doctor’s note and/or other supporting documentation as well as an exit interview are required as part of an application for exception. Requests for exceptions are evaluated on a case-by-case basis and are not guaranteed.
KP3 tuition can look daunting, so let’s break it down. Based on your level placements, how many ballet, contemporary, jazz, hip hop, and workshop classes are you required to take, plus the additional rehearsals?

<table>
<thead>
<tr>
<th>FALL 2019</th>
<th>Number of Required Classes/Rehearsals Per Week</th>
<th>Fall Tuition</th>
</tr>
</thead>
<tbody>
<tr>
<td>Level 1: 6 per week (Average: 96 classes/rehearsals)</td>
<td>$850</td>
<td></td>
</tr>
<tr>
<td>Levels 2A: 7 per week (Average: 112 classes/rehearsals)</td>
<td>$1000</td>
<td></td>
</tr>
<tr>
<td>Level 2B: 8 per week (Average: 128 classes/rehearsals)</td>
<td>$1150</td>
<td></td>
</tr>
<tr>
<td>Level 3: 9 per week (Average: 144 classes/rehearsals)</td>
<td>$1300</td>
<td></td>
</tr>
<tr>
<td>Levels 3/4 and 4: 10 per week (Average: 160 classes/rehearsals)</td>
<td>$1450</td>
<td></td>
</tr>
<tr>
<td>Level 5: 12 per week (Average: 192 classes/rehearsals)</td>
<td>$1750</td>
<td></td>
</tr>
<tr>
<td>Level 6: 13 per week (Average: 208 classes/rehearsals)</td>
<td>$1895</td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>SPRING 2020</th>
<th>Number of Required Classes/Rehearsals Per Week</th>
<th>Spring Tuition</th>
</tr>
</thead>
<tbody>
<tr>
<td>Level 1: 7 per week (Average: 112 classes/rehearsals)</td>
<td>$1000</td>
<td></td>
</tr>
<tr>
<td>Levels 2A: 8 per week (Average: 128 classes/rehearsals)</td>
<td>$1150</td>
<td></td>
</tr>
<tr>
<td>Level 2B: 9 per week (Average: 144 classes/rehearsals)</td>
<td>$1300</td>
<td></td>
</tr>
<tr>
<td>Level 3: 10 per week (Average: 160 classes/rehearsals)</td>
<td>$1450</td>
<td></td>
</tr>
<tr>
<td>Levels 3/4 and 4: 11 per week (Average: 176 classes/rehearsals)</td>
<td>$1600</td>
<td></td>
</tr>
<tr>
<td>Level 5: 13 per week (Average: 208 classes/rehearsals)</td>
<td>$1895</td>
<td></td>
</tr>
<tr>
<td>Level 6: 14 per week (Average: 224 classes/rehearsals)</td>
<td>$2015</td>
<td></td>
</tr>
</tbody>
</table>

Let’s add it up:

<table>
<thead>
<tr>
<th>YOUR TOTAL KP3 FALL TUITION</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>YOUR TOTAL KP3 SPRING TUITION</td>
<td></td>
</tr>
<tr>
<td>REGISTRATION FEE (Required)</td>
<td>$55.00</td>
</tr>
<tr>
<td>YOUR TOTAL KP3 TUITION AMOUNT</td>
<td></td>
</tr>
</tbody>
</table>

Wait, there’s more... Classes aren’t the only thing KP3 students participate in at Keshet. Workshop and guest artist experiences add to the studio education. Multiple roles in Alice: An Adventure of Wonder and Wondering, the KP3 Spring Concert, and community performance opportunities give each student their time to shine onstage. Community engagement programs in our local schools and community centers teach KP3 students about mentorship and giving back.

Help is available...
- Families receive a 5% discount if paying in full at the beginning of the year.
- Have multiple dancers in the KP3 program? Receive 10% off the lower level KP3 student’s tuition. Have a student in KP3 and one in KT2? Receive 10% off the KT2 student’s tuition.
- Need based scholarships are available to those who apply. Ask Sarah for more information and application forms. Be sure to turn all paperwork into Keshet before the scholarship deadline: Monday, August 5, 2019 by 8:30 pm.
KP3 Year Long Calendar 2019-2020

All dates are subject to change. Please be sure to keep an eye on your email and on the KP3 Board!

July 31: KP3 Registration Form is due for New and Returning KP3 Students (Online)
August 5: KP3 Placement Auditions
   4:30 pm – 6:30 pm: Ages 8-13 (Pre-Registration 4:30 pm – 5 pm)
   6:30 pm – 8:30 pm: Ages 14-18 (Pre-Registration 6:30 pm – 7 pm)
   KP3 Scholarship Applications due by 8:30 pm
August 7: KP3 Level Placement Notification and KP3 Class Registration Form/Family Agreement Distribution

   KP3 Financial Agreements Distributed to those who did not apply for a Scholarship
August 8: KP3 Scholarship Notification

   KP3 Financial Agreements Distributed to Scholarship Applicants
   KP3 Volunteer Schedule and Agreement 2019-2020 Distributed to Scholarship Applicants, to be completed with the Community Resource Manager
August 10: KP3 Welcome (Back) Meeting (12 – 1:30 pm, Required for Parents and Students)
   NOTE: KP3 students are not required to attend additional Alice Info Meetings or Alice Auditions
   KP3 Class Registration Form, Family Agreement, and Financial Agreement are Due
   Authorization to Administer Medication Form Due
   KP3 Scholarship Families must sign-up for a time to meet with the Community Resource Manager to complete the KP3 Volunteer Schedule and Agreement 2019-2020
August 12: Keshet Fall Session Begins; First Day of KP3 classes; First KP3 Payment Due
August 16: KP3 Game Night (during Friday Rehearsal slot)
September 2: Labor Day (No Classes)
September 5 – 15: Tentative Performance Opportunity: State Fair
September 21: KP3 Headshots (9 am – 1 pm; 2 – 4 pm)
September 26: National Family Day: All KP3 classes are open to KP3 family members for observation
September 28: Tentative Performance Opportunity: SOMOS ABQ
September 29 – October 1: Rosh Hashana
October 8 – 9: Yom Kippur (starts night of 8, end night of 9)
October 10 – 11: KP3 Fall Break (KP3 Classes Cancelled - Community Classes are not Cancelled)
October 19: Winter Concert Choreography Submission Forms Due
October 22 – 23: World Ballet Day
October 25 – November 13: Alice Rehearsals
November 14: Alice Preview/Final Dress Rehearsal – Open to Parents
November 15 – 24: Alice Performances – 2 days of school matinees (11/19 and 11/21); 8 public shows, including 2 Sensory Friendly shows
November 25 – 30: Thanksgiving Break (Keshet is closed; No Community or KP3 Classes)
December 2 – December 7: Keshet/KP3 Classes Resume
December 4: National Sock Day: Wear your favorite socks to class today!
December 6: KP3 Spring Concert Auditions
December 7: Last Day of Classes
December 7: Kiwis Tech Rehearsal and Performance
December 11-12: Keshet Winter Concert Tech and Dress Rehearsals
December 13-15: Keshet Winter Concert Performances (Friday eve, Sat eve, Sun mat)
December 15: Cast Party/Strike (Not Required)
December 23, 2019 – January 1, 2020: Keshet Closed
<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 4</td>
<td>KP3 Mid-Year Conferences</td>
</tr>
<tr>
<td>January 6</td>
<td>KP3 and Keshet Spring Session Begins</td>
</tr>
<tr>
<td>January 11</td>
<td>KP3 Video Production Day</td>
</tr>
<tr>
<td>January 11</td>
<td>KP3 Spring Concert Rehearsals Begin (Saturdays, 2 – 6 pm)</td>
</tr>
<tr>
<td>January 13</td>
<td>Wacky Hair Week: Show off your craziest hair styles in class* (hair must be out of your face)</td>
</tr>
<tr>
<td>January 11</td>
<td>KP3 Spring Concert Rehearsals Begin (Saturdays, 2 – 6 pm)</td>
</tr>
<tr>
<td>January 13</td>
<td>Wacky Hair Week: Show off your craziest hair styles in class* (hair must be out of your face)</td>
</tr>
<tr>
<td>February 14–24</td>
<td>Maker’s Space Experience #1</td>
</tr>
<tr>
<td>February 15</td>
<td>Little Dancer, Big Dancer Mentorship Breakfast Day</td>
</tr>
<tr>
<td>February 22–23</td>
<td>Choreographers’ Showcase</td>
</tr>
<tr>
<td>March TBD</td>
<td>Tentative Volunteer Opportunity: Thank You Calls to Donors</td>
</tr>
<tr>
<td>March 20–30</td>
<td>Maker’s Space Experience #2</td>
</tr>
<tr>
<td>March 30–April 3</td>
<td>Keshet Spring Break (No KP3 Classes, but there is Spring Break Dance Camp!)</td>
</tr>
<tr>
<td>April 8–9</td>
<td>Passover</td>
</tr>
<tr>
<td>April 10</td>
<td>Good Friday</td>
</tr>
<tr>
<td>April 12</td>
<td>Easter</td>
</tr>
<tr>
<td>April 16</td>
<td>National Wear Your Pajamas Day: Wear your pajamas to class!</td>
</tr>
<tr>
<td>April 21–23</td>
<td>KP3 Spring Concert Tech and Dress Rehearsals (Required)</td>
</tr>
<tr>
<td>April 24–25</td>
<td>KP3 Spring Concert Performances (Required)</td>
</tr>
<tr>
<td>April 27</td>
<td>KP3 Spring Concert Matinee Performances (Optional)</td>
</tr>
<tr>
<td>May 2</td>
<td>Last Day Keshet Spring Session Classes (Community Classes), Last Day of KP3 Classes</td>
</tr>
<tr>
<td>May 2</td>
<td>Kiwis Tech Rehearsal and Performance</td>
</tr>
<tr>
<td>May 4–7</td>
<td>Keshet Spring Concert Tech and Dress Rehearsals (Required)</td>
</tr>
<tr>
<td>May 8–10</td>
<td>Keshet Spring Concert Performances (Required)</td>
</tr>
<tr>
<td>May 13</td>
<td>KP3 End of Year Conferences</td>
</tr>
<tr>
<td>KP3 LEVEL</td>
<td>NUMBER OF CLASSES PER WEEK</td>
</tr>
<tr>
<td>-----------</td>
<td>----------------------------------------</td>
</tr>
</tbody>
</table>
| KP3 Level 1 | Fall: 6 classes/rehearsals per week  
               Spring: 7 classes/rehearsals per week | 1 x Contemporary  
                                             2 x Ballet  
                                             1 x Jazz  
                                             1 x KP3 Workshop  
                                             1 x KP3 Weekly Friday Rehearsal  
                                             1 x KP3 Weekly Saturday Rehearsal (Spring Only) |
| KP3 Level 2A | Fall: 7 classes/rehearsals per week  
               Spring: 8 classes/rehearsals per week | 2 x Contemporary  
                                             2 x Ballet  
                                             1 x Jazz  
                                             1 x KP3 Workshop  
                                             1 x KP3 Weekly Friday Rehearsal  
                                             1 x KP3 Weekly Saturday Rehearsal (Spring Only) |
| KP3 Level 2B | Fall: 8 classes/rehearsals per week  
               Spring: 9 classes/rehearsals per week | 2 x Contemporary  
                                             2 x Ballet  
                                             1 x Jazz  
                                             1 x KP3 Workshop  
                                             1 x KP3 Weekly Friday Rehearsal  
                                             1 x KP3 Weekly Saturday Rehearsal (Spring Only) |
| KP3 Level 3A | Fall: 9 classes/rehearsals per week  
               Spring: 10 classes/rehearsals per week | 2 x Contemporary  
                                             3 x Ballet  
                                             1 x Jazz  
                                             1 x Hip Hop  
                                             1 x KP3 Workshop  
                                             1 x KP3 Weekly Friday Rehearsal  
                                             1 x KP3 Weekly Saturday Rehearsal (Spring Only) |
| KP3 Levels 3B and 4 | Fall: 10 classes/rehearsals per week  
                                 Spring: 11 classes/rehearsals per week | 2 x Contemporary  
                                             3 x Ballet  
                                             1 x Jazz  
                                             1 x Hip Hop  
                                             1 x Pre-Pointe  
                                             1 x KP3 Workshop  
                                             1 x KP3 Weekly Friday Rehearsal  
                                             1 x KP3 Weekly Saturday Rehearsal (Spring Only) |
| KP3 Level 5 | Fall: 12 classes/rehearsals per week  
               Spring: 13 classes/rehearsals per week | 3 x Contemporary  
                                             3 x Ballet  
                                             1 x Jazz  
                                             1 x Hip Hop  
                                             2 x Pointe  
                                             1 x KP3 Workshop  
                                             1 x KP3 Weekly Friday Rehearsal  
                                             1 x KP3 Weekly Saturday Rehearsal (Spring Only) |
| KP3 Level 6 | Fall: 13 classes/rehearsals per week  
               Spring: 14 classes/rehearsals per week | 4 x Contemporary  
                                             3 x Ballet  
                                             1 x Jazz  
                                             1 x Hip Hop  
                                             2 x Pointe  
                                             1 x KP3 Workshop  
                                             1 x KP3 Weekly Friday Rehearsal  
                                             1 x KP3 Weekly Saturday Rehearsal (Spring Only) |
# KP3 Class Schedule by Level 2019 – 2020

## KP3 Level 1

<table>
<thead>
<tr>
<th>DAY</th>
<th>CLASS NAME</th>
<th>TIME</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wednesday</td>
<td>KP3 Ballet Level 1</td>
<td>4:15 – 5:15 pm</td>
</tr>
<tr>
<td></td>
<td>KP3 Contemporary Level 1</td>
<td>5:30 – 6:30 pm</td>
</tr>
<tr>
<td>Friday</td>
<td>KP3 Ballet Level 1</td>
<td>5:30 – 6:30 pm</td>
</tr>
<tr>
<td></td>
<td>KP3 Friday Rehearsal</td>
<td>6:35 – 8 pm</td>
</tr>
<tr>
<td>Saturday</td>
<td>KP3 Jazz Level 1/2A</td>
<td>12 – 1 pm</td>
</tr>
<tr>
<td></td>
<td>KP3 Workshop</td>
<td>1 – 2 pm</td>
</tr>
<tr>
<td></td>
<td>KP3 Saturday Rehearsal (Spring Only)</td>
<td>2 – 6 pm</td>
</tr>
</tbody>
</table>

## KP3 Level 2A

<table>
<thead>
<tr>
<th>DAY</th>
<th>CLASS NAME</th>
<th>TIME</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wednesday</td>
<td>KP3 Contemporary Level 1</td>
<td>5:30 – 6:30 pm</td>
</tr>
<tr>
<td>Friday</td>
<td>KP3 Contemporary Level 2A</td>
<td>4:30 – 5:30 pm</td>
</tr>
<tr>
<td></td>
<td>KP3 Ballet Level 1</td>
<td>5:30 – 6:30 pm</td>
</tr>
<tr>
<td></td>
<td>KP3 Friday Rehearsal</td>
<td>6:35 – 8 pm</td>
</tr>
<tr>
<td>Saturday</td>
<td>KP3 Ballet Level 2A/2B</td>
<td>10:30 – 11:45 am</td>
</tr>
<tr>
<td></td>
<td>KP3 Jazz Level 1/2A</td>
<td>12 – 1 pm</td>
</tr>
<tr>
<td></td>
<td>KP3 Workshop</td>
<td>1 – 2 pm</td>
</tr>
<tr>
<td></td>
<td>KP3 Saturday Rehearsal (Spring Only)</td>
<td>2 – 6 pm</td>
</tr>
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## KP3 Level 2B

<table>
<thead>
<tr>
<th>DAY</th>
<th>CLASS NAME</th>
<th>TIME</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuesday</td>
<td>KP3 Contemporary Level 2B</td>
<td>4:45 – 6 pm</td>
</tr>
<tr>
<td></td>
<td>KP3 Ballet Level 2B/3</td>
<td>6 – 7:30 pm</td>
</tr>
<tr>
<td>Friday</td>
<td>KP3 Hip Hop Level 2B/3</td>
<td>4:30 – 5:30 pm</td>
</tr>
<tr>
<td></td>
<td>KP3 Jazz Level 2B/3</td>
<td>5:30 – 6:30 pm</td>
</tr>
<tr>
<td></td>
<td>KP3 Friday Rehearsal</td>
<td>6:35 – 8 pm</td>
</tr>
<tr>
<td>Saturday</td>
<td>KP3 Ballet Level 2A/2B</td>
<td>10:30 – 11:45 am</td>
</tr>
<tr>
<td></td>
<td>KP3 Contemporary Level 2B/3</td>
<td>11:45 am – 1 pm</td>
</tr>
<tr>
<td></td>
<td>KP3 Workshop</td>
<td>1 – 2 pm</td>
</tr>
<tr>
<td></td>
<td>KP3 Saturday Rehearsal (Spring Only)</td>
<td>2 – 6 pm</td>
</tr>
</tbody>
</table>

## KP3 Level 3A

<table>
<thead>
<tr>
<th>DAY</th>
<th>CLASS NAME</th>
<th>TIME</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuesday</td>
<td>KP3 Ballet Level 2B/3</td>
<td>6 – 7:30 pm</td>
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<td>Thursday</td>
<td>KP3 Ballet Level 3</td>
<td>4:30 – 6 pm</td>
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<tr>
<td></td>
<td>KP3 Contemporary Level 3</td>
<td>6 – 7:30 pm</td>
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<tr>
<td>Friday</td>
<td>KP3 Hip Hop Level 2B/3</td>
<td>4:30 – 5:30 pm</td>
</tr>
<tr>
<td></td>
<td>KP3 Jazz Level 2B/3</td>
<td>5:30 – 6:30 pm</td>
</tr>
<tr>
<td></td>
<td>KP3 Friday Rehearsal</td>
<td>6:35 – 8 pm</td>
</tr>
<tr>
<td>Saturday</td>
<td>KP3 Ballet Level 2A/2B</td>
<td>10:30 – 11:45 am</td>
</tr>
<tr>
<td></td>
<td>KP3 Contemporary Level 2B/3</td>
<td>11:45 am – 1 pm</td>
</tr>
<tr>
<td></td>
<td>KP3 Workshop</td>
<td>1 – 2 pm</td>
</tr>
<tr>
<td></td>
<td>KP3 Saturday Rehearsal (Spring Only)</td>
<td>2 – 6 pm</td>
</tr>
</tbody>
</table>
### KP3 Class Requirement Breakdown
#### KP3 Class Schedule by Level 2019 – 2020

#### KP3 Level 3B

<table>
<thead>
<tr>
<th>DAY</th>
<th>CLASS NAME</th>
<th>TIME</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuesday</td>
<td>KP3 Ballet Level 3/4</td>
<td>4:30 – 6 pm</td>
</tr>
<tr>
<td></td>
<td>KP3 Ballet Level 3/4</td>
<td>4:30 – 6 pm</td>
</tr>
<tr>
<td>Wednesday</td>
<td>KP3 Pre-Pointe</td>
<td>6 – 6:30 pm</td>
</tr>
<tr>
<td>Thursday</td>
<td>KP3 Ballet Level 3</td>
<td>4:30 – 6 pm</td>
</tr>
<tr>
<td></td>
<td>KP3 Contemporary Level 3</td>
<td>6 – 7:30 pm</td>
</tr>
<tr>
<td>Friday</td>
<td>KP3 Hip Hop Level 2B/3</td>
<td>4:30 – 5:30 pm</td>
</tr>
<tr>
<td></td>
<td>KP3 Jazz Level 2B/3</td>
<td>5:30 – 6:30 pm</td>
</tr>
<tr>
<td></td>
<td>KP3 Friday Rehearsal</td>
<td>6:35 – 8 pm</td>
</tr>
<tr>
<td>Saturday</td>
<td>KP3 Contemporary Level 2B/3</td>
<td>11:45 am – 1 pm</td>
</tr>
<tr>
<td></td>
<td>KP3 Workshop</td>
<td>1 – 2 pm</td>
</tr>
<tr>
<td></td>
<td>KP3 Saturday Rehearsal (Spring Only)</td>
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</table>

#### KP3 Level 4

<table>
<thead>
<tr>
<th>DAY</th>
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<th>TIME</th>
</tr>
</thead>
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<tr>
<td>Tuesday</td>
<td>KP3 Ballet Level 3/4</td>
<td>4:30 – 6 pm</td>
</tr>
<tr>
<td></td>
<td>Adult Contemporary 2</td>
<td>6 – 7:30 pm</td>
</tr>
<tr>
<td>Wednesday</td>
<td>KP3 Ballet Level 3/4</td>
<td>4:30 – 6 pm</td>
</tr>
<tr>
<td></td>
<td>KP3 Pre-Pointe</td>
<td>6 – 6:30 pm</td>
</tr>
<tr>
<td>Thursday</td>
<td>KP3 Contemporary Level 3</td>
<td>6 – 7:30 pm</td>
</tr>
<tr>
<td></td>
<td>KP3 Jazz Level 4/5/6</td>
<td>4:30 – 5:30 pm</td>
</tr>
<tr>
<td></td>
<td>KP3 Hip Hop Level 4/5/6</td>
<td>5:30 – 6:30 pm</td>
</tr>
<tr>
<td></td>
<td>KP3 Friday Rehearsal</td>
<td>6:35 – 8 pm</td>
</tr>
<tr>
<td>Friday</td>
<td>Adult Ballet 2</td>
<td>11:30 am – 1 pm</td>
</tr>
<tr>
<td></td>
<td>KP3 Workshop</td>
<td>1 – 2 pm</td>
</tr>
<tr>
<td>Saturday</td>
<td>KP3 Saturday Rehearsal (Spring Only)</td>
<td>2 – 6 pm</td>
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#### KP3 Level 5

<table>
<thead>
<tr>
<th>DAY</th>
<th>CLASS NAME</th>
<th>TIME</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wednesday</td>
<td>KP3 Contemporary Level 5</td>
<td>4:30 – 6 pm</td>
</tr>
<tr>
<td></td>
<td>Adult Ballet 3</td>
<td>6 – 7:30 pm</td>
</tr>
<tr>
<td></td>
<td>KP3 Pointe</td>
<td>7:35 – 8:05 pm</td>
</tr>
<tr>
<td>Thursday</td>
<td>KP3 Contemporary Level 5/6</td>
<td>4:30 – 6 pm</td>
</tr>
<tr>
<td></td>
<td>KP3 Ballet Level 5/6</td>
<td>6 – 7:30 pm</td>
</tr>
<tr>
<td></td>
<td>KP3 Pointe</td>
<td>7:35 – 8:05 pm</td>
</tr>
<tr>
<td>Friday</td>
<td>Adult Contemporary 3</td>
<td>3 – 4:30 pm</td>
</tr>
<tr>
<td></td>
<td>KP3 Jazz Level 4/5/6</td>
<td>4:30 – 5:30 pm</td>
</tr>
<tr>
<td></td>
<td>KP3 Hip Hop Level 4/5/6</td>
<td>5:30 – 6:30 pm</td>
</tr>
<tr>
<td></td>
<td>KP3 Friday Rehearsal</td>
<td>6:35 – 8 pm</td>
</tr>
<tr>
<td>Saturday</td>
<td>Adult Ballet 2 (on pointe)</td>
<td>11:30 am – 1 pm</td>
</tr>
<tr>
<td></td>
<td>KP3 Workshop</td>
<td>1 – 2 pm</td>
</tr>
<tr>
<td></td>
<td>KP3 Saturday Rehearsal (Spring Only)</td>
<td>2 – 6 pm</td>
</tr>
</tbody>
</table>
## KP3 Class Schedule by Level 2019 – 2020

### KP3 Level 6

<table>
<thead>
<tr>
<th>DAY</th>
<th>CLASS NAME</th>
<th>TIME</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuesday</td>
<td>Keshet Dance Company Class: Contemporary</td>
<td>3 – 4:30 pm</td>
</tr>
<tr>
<td>Wednesday</td>
<td>KP3 Contemporary Level 5</td>
<td>4:30 – 6 pm</td>
</tr>
<tr>
<td></td>
<td>Adult Ballet 3</td>
<td>6 – 7:30 pm</td>
</tr>
<tr>
<td></td>
<td>KP3 Pointe</td>
<td>7:35 – 8:05 pm</td>
</tr>
<tr>
<td>Thursday</td>
<td>KP3 Contemporary Level 5/6</td>
<td>4:30 – 6 pm</td>
</tr>
<tr>
<td></td>
<td>KP3 Ballet Level 5/6</td>
<td>6 – 7:30 pm</td>
</tr>
<tr>
<td></td>
<td>KP3 Pointe</td>
<td>7:35 – 8:05 pm</td>
</tr>
<tr>
<td>Friday</td>
<td>Keshet Dance Company Class: Contemporary</td>
<td>3 – 4:30 pm</td>
</tr>
<tr>
<td></td>
<td>KP3 Jazz Level 4/5/6</td>
<td>4:30 – 5:30 pm</td>
</tr>
<tr>
<td></td>
<td>KP3 Hip Hop Level 4/5/6</td>
<td>5:30 – 6:30 pm</td>
</tr>
<tr>
<td></td>
<td>KP3 Friday Rehearsal</td>
<td>6:35 – 8 pm</td>
</tr>
<tr>
<td>Saturday</td>
<td>Adult Ballet 2 (on pointe)</td>
<td>11:30 am – 1 pm</td>
</tr>
<tr>
<td></td>
<td>KP3 Workshop</td>
<td>1 – 2 pm</td>
</tr>
<tr>
<td></td>
<td>KP3 Saturday Rehearsal (Spring Only)</td>
<td>2 – 6 pm</td>
</tr>
</tbody>
</table>

### KESHEt COMMUNITY CLASS MAKE-UP OPTIONS

KP3 students may take any KP3 classes at their level or any level below. Keshet Community Classes may be used as make-up options only if BOTH the students’ age AND level placement align with the class.

<table>
<thead>
<tr>
<th>CLASS NAME</th>
<th>DAY</th>
<th>TIME</th>
<th>AGE LIMITS</th>
<th>ALIGNS WITH KP3 LEVEL(S)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community Contemporary 8-10 Class</td>
<td>Monday</td>
<td>4:30 – 5:30 pm</td>
<td>8+</td>
<td>Open to all levels</td>
</tr>
<tr>
<td>Community Ballet 8-10 Class</td>
<td>Monday</td>
<td>5:30 – 6:30 pm</td>
<td>8+</td>
<td>Open to all levels</td>
</tr>
<tr>
<td>Community Ballet 8-10 Class</td>
<td>Saturday</td>
<td>9 – 10 am</td>
<td>8+</td>
<td>Open to all levels</td>
</tr>
<tr>
<td>Community Hip Hop 9-12 Class</td>
<td>Tuesday</td>
<td>5:30 – 6:30 pm</td>
<td>9+</td>
<td>Open to all levels</td>
</tr>
<tr>
<td>Community Hip Hop 9-12 Class</td>
<td>Saturday</td>
<td>10 – 11 am</td>
<td>9+</td>
<td>Open to all levels</td>
</tr>
<tr>
<td>Community Jazz 9-12 Class</td>
<td>Tuesday</td>
<td>6:30 – 7:30 pm</td>
<td>9+</td>
<td>Open to all levels</td>
</tr>
<tr>
<td>Community Contemporary 10-12 Class</td>
<td>Monday</td>
<td>5:45 – 7 pm</td>
<td>10+</td>
<td>Open to all levels</td>
</tr>
<tr>
<td>Community Ballet 10-12 Class</td>
<td>Monday</td>
<td>4:30 – 5:45 pm</td>
<td>10+</td>
<td>Open to all levels</td>
</tr>
<tr>
<td>Community Teen Contemporary Class</td>
<td>Monday</td>
<td>4:30 – 5:45 pm</td>
<td>13+</td>
<td>1, 2A, 2B</td>
</tr>
<tr>
<td>Community Teen Ballet Class</td>
<td>Monday</td>
<td>5:45 – 7 pm</td>
<td>13+</td>
<td>1, 2A, 2B</td>
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<tr>
<td>Community Jazz 13+ Class</td>
<td>Monday</td>
<td>7 – 8 pm</td>
<td>13+</td>
<td>1, 2A, 2B</td>
</tr>
<tr>
<td>Community Adult Ballet I Class</td>
<td>Wednesday</td>
<td>6:30 – 8 pm</td>
<td>15+</td>
<td>1, 2A, 2B</td>
</tr>
<tr>
<td>Community Hip Hop 13+ I Class</td>
<td>Thursday</td>
<td>6:30 – 8 pm</td>
<td>15+</td>
<td>1, 2A, 2B</td>
</tr>
<tr>
<td>Community Adult Contemporary I Class</td>
<td>Saturday</td>
<td>10 – 11:30 am</td>
<td>15+</td>
<td>1, 2A, 2B</td>
</tr>
<tr>
<td>Community Adult Ballet II Class</td>
<td>Monday</td>
<td>6:30 – 8 pm</td>
<td>15+</td>
<td>3, 3/4, 4</td>
</tr>
<tr>
<td>Community Adult Contemporary II Class</td>
<td>Tuesday</td>
<td>6 – 7:30 pm</td>
<td>15+</td>
<td>3, 3/4, 4</td>
</tr>
<tr>
<td>Community Hip Hop 13+ II Class</td>
<td>Wednesday</td>
<td>6 – 7:30 pm</td>
<td>15+</td>
<td>3, 3/4, 4</td>
</tr>
<tr>
<td>Community Adult Ballet III Class</td>
<td>Saturday</td>
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<tr>
<td>Community Adult Contemporary III Class</td>
<td>Wednesday</td>
<td>6 – 7:30 pm</td>
<td>15+</td>
<td>5, 6</td>
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<tr>
<td>Community Adult Contemporary III Class</td>
<td>Friday</td>
<td>3 – 4:30 pm</td>
<td>15+</td>
<td>5, 6</td>
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### ADDITIONAL TRAINING OPTIONS

<table>
<thead>
<tr>
<th>CLASS NAME</th>
<th>DAY</th>
<th>TIME</th>
<th>AGE LIMITS</th>
<th>ALIGNS WITH KP3 LEVEL(S)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mixed Ability: Ballet &amp; Contemporary</td>
<td>Tuesday</td>
<td>4:30 – 5:30 pm</td>
<td>8+</td>
<td>Open to all levels</td>
</tr>
<tr>
<td>KP3 Pre-Pointe</td>
<td>Wednesday</td>
<td>6 – 6:30 pm</td>
<td>8+</td>
<td>Open to all levels</td>
</tr>
<tr>
<td>Mixed Ability: Creative Movement</td>
<td>Thursday</td>
<td>4:30 – 5:30 pm</td>
<td>8+</td>
<td>Open to all levels</td>
</tr>
</tbody>
</table>
Keshet’s Pre-Professional Program (KP3) 2019-2020
Scholarship Application Packet

Shira Greenberg
Founder and Artistic Director
Shira@KeshetArts.org

Sarah Gonzales
Pre-Professional Education Director
KP3 Director
Sarah@KeshetArts.org

Keshet Dance and Center for the Arts
4121 Cutler Ave NE
Albuquerque, NM 87110
Phone 505-224-9808
www.KeshetArts.org
June 28, 2019

Dear KP3 Families and Students,

I would like to welcome you to Keshet’s Pre-Professional Program (KP3). Whether this is your first year in the program or if you have been involved in the program in previous seasons, we are thrilled to have you join our family of professional dance artists, students, and community members that make Keshet such a special place.

During your training in the KP3 program, you will have the opportunity to engage in an intensive program where you will be challenged in constructive ways by your teachers and peers to become the best dancer that you can be. This component of mentorship truly makes this program unique. While you will encounter many positive challenges in the KP3 program, we also understand that you and your family may have financial obstacles and challenges that may hinder your ability to participate in the KP3 program.

Your tuition helps Keshet to pay our outstanding faculty of teachers, maintain our studio space, and create performance opportunities for you. However, we also understand that enrolling in KP3 is a significant financial commitment for your family. Therefore, we are pleased to offer a limited number of need-based scholarships to those families that are seeking financial assistance towards KP3 tuition payments.

Enclosed is more information about the 2019-2020 KP3 Scholarship Award. If you wish to apply for a scholarship for the 2019-2020 KP3 year, please submit your applications no later than Monday, August 5 by 8:30 pm to me, either in email or hard copy format. You will be notified of your award, if any, by Thursday, August 8, 2019. If you have any questions about the KP3 Scholarship Award, I would be happy to assist you. Please feel free to contact me directly at (505) 224-9808 or at sarah@keshetarts.org.

Best wishes to you as you enter into this exciting new KP3 year!

Sincerely,

Sarah Gonzales
Pre-Professional Education Director
4121 Cutler Ave NE
Albuquerque, NM 87110
(505) 224-9808
sarah@keshetarts.org
2019-2020 KP3 SCHOLARSHIP AWARD INFORMATION

➢ **Monday, August 5, 2019 by 8:30 PM – APPLICATION DEADLINE**

   o Submit application and financial records (either tax return or alternative record form) to:
     Keshet
     Attn: Sarah Gonzales
     4121 Cutler Ave NE
     Albuquerque, NM 87110
     PHONE: 505.224.9808
     EMAIL: Sarah@KeshetArts.org

   o Please Note: Applications that remain incomplete by the deadline **WILL NOT BE CONSIDERED.**

➢ **Thursday, August 8, 2019 – All applicants will be notified of their award status**

➢ **Monday, August 12, 2019 - First KP3 Payment Due, including $55 registration fee**

Keshet offers a **limited** number of **partial** scholarships to eligible families who have children or dependents participating in Keshet’s Pre-Professional Program (KP3).

This is a **need-based scholarship**, which means that eligibility is based on annual household income and other financial factors that would prohibit access to the program. Therefore, factors such as artistic talent or other merit-based criteria are not taken into consideration for eligibility for this scholarship. This scholarship is non-transferable, and the scholarship award may only be applied towards payments to the KP3 Program in the program year for which it was awarded.

**PLEASE NOTE:** The KP3 Scholarship Award is a separate program and is not related to the Community Scholarship Program in which we offer non-competitive, unlimited scholarships for our open community classes.

**ELIGIBILITY**

If the combined gross annual income for all parents, guardians or individuals who will be making payments towards the KP3 participant’s tuition is LESS THAN $40,000 – the participant is **ELIGIBLE** to apply for a KP3 Scholarship. Submitting your application does **NOT** guarantee a scholarship award.

If the combined gross annual income for all parents, guardians or individuals who will be making payments towards the KP3 participant’s tuition is GREATER THAN $40,000 – the participant is **NOT AUTOMATICALLY** eligible to apply for a KP3 Scholarship. These applications will be reviewed on a case by case basis by the Pre-Professional Education Director and Artistic Director. Submitting your application does **NOT** guarantee a scholarship award.

**SCHOLARSHIP AWARDS AND PAYMENTS**

All applicants will be notified of their award status by August 8, 2019. If you have received a scholarship award, the amount will be deducted from the total amount due for tuition (you will not receive a monetary award or check). You will then be notified of your new adjusted tuition amount due and options for payments. By accepting a KP3 scholarship, either a student must complete a work-study trade themselves in return for Keshet scholarship support and/or someone else must complete trade on their behalf. The KP3 Registration Fee ($55) is not included in the scholarship deduction.

Please refer to the section titled “FINANCIAL INFORMATION” which is printed in the KP3 HANDBOOK for detailed information regarding tuition, registration fees, and payment options for the KP3 program.

**PLEASE NOTE:** Late Payment Fees apply to all participants regardless of their scholarship award status. As noted in the KP3 HANDBOOK, a late fee of $15.00 will be assessed for all payments received after the stated due date. An additional fee of $5.00 will be added for every 30 days the payment is past due.
KP3 Scholarship Application Form

Return the completed form to Sarah Gonzales by August 5, 2019 – NO LATER THAN 8:30 PM

Student Name: ________________________________________________  Today's Date: __________

I understand that by accepting a KP3 scholarship, either I must complete a work-study trade myself in return for Keshet scholarship support and/or someone else must ________________ YES  ________________ NO complete trade on my behalf:

Per month, what is the most your family can afford to pay for KP3?  ________________________________  

*Please keep in mind: the less you pay, the more volunteer hours you will need to complete.*

Per week, what is the maximum amount of time your student and your family can commit to consistently volunteering each week?  ________________________________

Scholarship Application Checklist -- A complete application MUST include:

___ Household 1 Application Form  
___ Household 1 Tax Return  
___ Household 1 Signature  

*If your family is split between households, please give information for both.*

___ Household 2 Application Form  
___ Household 2 Tax Return  
___ Household 2 Signature  

*All documents must be completed to be eligible for a scholarship award.*

➢ **Monday, August 5, 2019 no later than 8:30 PM – APPLICATION DEADLINE**

  o Submit application and financial records (either tax return or alternative record form) to:  
    Keshet  
    Attn: Sarah Gonzales  PHONE: 505.224.9808  
    4121 Cutler Ave NE  EMAIL: sarah@keshetarts.org  
    Albuquerque, NM 87110

  o Please Note: Applications that remain incomplete by the deadline WILL NOT BE CONSIDERED.

➢ **Thursday, August 8, 2019 – All applicants will be notified of their award status**
Household 1 Application

Parent(s) / Guardian(s) ________________________________________________________________

Address ____________________________________________________________________________

City ___________________________ State __________ Zip __________________

Phone ___________________________Alt Phone _____________________________

Email ______________________________________________________________________________

Current Employer Information

Employer 1 __________________________________________________________________________

Address ____________________________________________________________________________

Supervisor _________________________________________ Phone ________________________

Length of employment ___________________________ Annual Salary _____________________

Employer 2 __________________________________________________________________________

Address ____________________________________________________________________________

Supervisor _________________________________________ Phone ________________________

Length of employment ___________________________ Annual Salary _____________________

Household Dependents (those eligible to be listed on your tax return, additional room on back of form)

Name _________________________ Age ________   Name _________________________ Age ________

Name _________________________ Age ________   Name _________________________ Age ________

Income IMPORTANT: Please include a copy of your tax return from the last tax year with this application.

What was the gross annual income for Household 1 in the last tax year?  ________________

What was the adjusted annual income for Household 1 for the last tax year?  ________________

Signature

I, the undersigned applicant, verify that the information given in this application is correct and true to the best of my knowledge and ability. I understand that misrepresentation of answers provided in this application will result in the immediate disqualification of this application.

Parent Name: ______________________________________

Signature: _________________________________________ Date _________________
Household 2

Parent(s) / Guardian(s) ________________________________________________________________

Address ____________________________________________________________________________

City __________________________ State ______ Zip __________________

Phone ___________________________ Alt Phone _____________________________

Email ________________________________________________________________

Current Employer Information

Employer 1 _______________________________________________________________________

Address __________________________________________________________________________

Supervisor _________________________________________ Phone ________________________

Length of employment ___________________________ Annual Salary __________________

Employer 2 _______________________________________________________________________

Address __________________________________________________________________________

Supervisor _________________________________________ Phone ________________________

Length of employment ___________________________ Annual Salary __________________

Household Dependents (those eligible to be listed on your tax return, additional room on back of form)

Name _________________________ Age ________ Name _________________________ Age ________
Name _________________________ Age ________ Name _________________________ Age ________

Income IMPORTANT: Please include a copy of your tax return from the last tax year with this application.

What was the gross annual income for Household 2 in the last tax year? _________________

What was the adjusted annual income for Household 2 for the last tax year? _________________

Signature

I, the undersigned applicant, verify that the information given in this application is correct and true to the best of my knowledge and ability. I understand that misrepresentation of answers provided in this application will result in the immediate disqualification of this application.

Household 2:

Parent Name: ______________________________________

Signature: ____________________________ Date _________________